



Questions and Answers for the Supported Housing for Adults with Serious Mental Illness Being Released from State Prison to the Long Island Region

1. Are all candidates taking housing voluntarily?

Yes.

2. Is there a time frame for releases so that there is not an initial deluge of releases at once?

Individuals have set release dates calculated by the NYS Department of Corrections and Community Supervision (DOCCS).

3. Will OMH accept the use of a "transitional" bed until appropriate bed is secured? (based on Parole approval?) If so, will OMH accept the use of a "transitional" bed in Suffolk while waiting for a Nassau bed?

The use of "transitional bed" arrangements will be approved on an individual case basis through discussion between the LI Field Office, the County(ies) involved, and the housing provider. Any placement that crosses county borders will be discussed and approved in advance.

4. What is housing provider's participation in discharge planning (would prefer full participation in process)

Housing providers will have the opportunity to participate in discharge planning to the fullest extent possible through contacts with the county Single Point of Access (SPOA), CNYPC Pre-Release Services staff, and through the video-teleconference (VTC) process.

5. If unable to visit candidate, in person, can there be Skype interviews?

Video-teleconference (VTC) interviews will be arranged for all inmate-patients for the purpose of facilitating housing interviews. Additional contact between inmate-patients and providers (via telephone) is available on a case by case basis.

6. How many housing visits would be expected on a monthly basis?

There is an expectation of face to face contact occurring at least once a month, if not more, depending on individual need. The housing case

manager is expected to provide this face to face contact at least once a month and for a minimum of 15 minutes each visit. There is an expectation that a quarterly home visit is conducted in the resident's apartment at least once every quarter.

7. Who will be responsible to ensure that individuals do not fall through the cracks between Medicaid and Managed Medicaid?

CNYPC Pre-Releases staff, in collaboration with DOCCS, will submit Medicaid applications prior to an inmate-patient's release. Upon release, the assigned care coordination team should facilitate the establishment of benefits and warm handoff to a Health Home of the client's choice.

8. Who will be providing the Care Coordination for the allocated \$6,700 per year per person?

The actual per bed allocation amount for the provision of care coordination is to be determined and will be distributed to the county. The provider of care coordination will be determined by the county.

9. When will Safety and Risk Training be available for housing staff?

OMH will notify providers when trainings become available.

10. What is the turnaround between application and receipt of Enhanced Funding (5K 1 time supplemental support)?

Approximately one month. Once an approval is received, the agency can pay the money up front in anticipation of the check from OMH. The plan can be sent up for approval prior to release and upon release and CAIRS data submission the voucher for payment will be made.

11. Is there a list of acceptable or not acceptable uses for Enhanced Funding?

All requests for the enhanced service funding must be made based on an individual's assessed needs. There should not be routine requests, rather individualized plans that would assist a client during his or her re-integration into the community. The enhanced services funding is temporary and is used to assist an individual with his/her transition back into the community; the funding is not to be used to permanently enhance the staffing of the program.

12. Since, (from experience), this population will most likely be denied at apartment complexes in the community, can the agency use some funds to begin the

purchase process for property? (Deposits etc.) The individuals will be housed in a transitional bed during process - this would not preclude agency accepting applicants.

No the funds available through this RFP are for Services and Operating of Supported Housing units and cannot be used to purchase property. However, if the agency owns an apartment building the rental portion of the funds can be used to support the payment of the mortgage.

13. Can the housing agency expect to be a full participant in the treatment team discussions and plans?

Yes, to the fullest extent possible in collaboration with the county Single Point of Access (SPOA), CNYPC Pre-Release Services staff and with the inmate-patients through the video-teleconference (VTC) process.

14. Is there ANY expectation that the housing agency will provide overnight supervision?

No.

15. Who will ensure that the individual has medication and refills scripts whether covered by MMC or Medicaid or not or has copays. (even if the responsible entity has to pay for medications to be filled).

Individuals are released with two weeks worth of medication, and a two week supply in a script to cover their psychiatric prescriptions until their Medicaid is activated.

16. Who will be the lead of the team; the coordinating entity? Who would housing request drug tests from? Reach out to in the event of problems or issues that come up?

Each team member will be essential to the success of the individual. Housing providers can reach out to the assigned care coordinator, parole officer and/or the Treatment Team if concerns arise.

17. Who will assist the tenant in attaining employment or educational goals? Family re-unification etc. (if permitted)

Any individual or program may assist the individual with attaining their employment and/or educational goals.

18. Does this call for two separate proposals for each County (Nassau/Suffolk) or can one proposal be submitted for both?

One RFP can be submitted. Specify what county(s) are being requested.

19. Does the budget need to be separated between counties or can the budget cover both?

One budget can be used for both counties. Please specify within your proposal that you are applying for both county awards.

20. Are there font or margin requirements?

No

21. Are there approved geographical locations on Long Island (i.e. locations that are preferred and or locations that parole definitely doesn't want individuals released to)?

There are no pre-approved or preferred geographical locations on Long Island; every proposed residence is investigated on a case by case basis to determine suitability for release under community supervision.

22. Is there an expectation that there is an already established consent of release/sharing of information amongst care coordination team? Can or will this occur in person?

Inmate-patients are requested to sign releases for the exchange of information between CNYPC and the community treatment providers. Post-release the community treatment providers are expected to coordinate a consent form to share process among themselves directly with the client.

23. Are the individuals tracked separately in CAIRS?

Yes. There will be a separate dropdown in CAIRS specifically for Forensic beds.