

1. On page 9; 4.3.1 The RFP states 40 units in Nassau and 60 units in Suffolk.
Answer: The number of units of housing to be developed through this RFP is 40 units in Nassau County and 60 units in Suffolk County.
2. Is OMH looking for separate proposals for each county or can both county beds be included in a single proposal?
Answer: One proposal may be submitted for both counties, however please indicate the number of units requested per county.
3. If there are not enough referrals from Pilgrim and/or the SOCR's or the Transitional Living Units, would consideration be given to agencies allowing them to accept a larger number of referrals from the community hospitals (if the consumer met all other criteria noted in the RFP for the community hospitals)?
Answer: The Field Office and Central Office will work with the State Hospitals and agencies to evaluate why referrals are not being received and what remedies will be established to address this.
4. If an agency was eventually allowed to accept less than 80% of the referrals from Pilgrim or other state facility due to a lack of state referrals, how long would the agency need to keep the bed vacant before it would be allowed to accept someone other than a state referral?
Answer: The percentages of referrals are 80% from State PCs and 20% from Article 28/31.
5. The RFP states the cost per bed is the standard Long Island rate of \$15,043. Has any thought been given to increasing the rate for this population or will it remain the standard at \$15,043 per bed? If additional funding were to be available, is that amount known yet?
Answer: The funding associated with these units is the standard rate of \$15,043 per unit. There is currently no additional funding available for these units.
6. Are the following acceptable examples of eligibility criteria?
 - Must be able to manage their own medications
 - Must agree to allow agency to become their representative payee
 - Must have no history of arson
 - Must have no history of being a perpetrator of sexual abuse
 - Must have good rent payment history
 - Must not present as hostile during interview

Answer: OMH expects provider agencies who are awarded these units to accept 80% of the referrals made to the provider agency. OMH does not have exclusionary criteria. The individuals referred to these units must meet OMH Supported Housing eligibility criteria and be assessed in a person-centered strength based manner. Discharge plans and service plans should address needs of individuals . Agencies should also be working with health homes.

7. We are concerned that many of the clients referred directly from state psychiatric centers may not be ready for independent living in a scattered site setting with minimal supports.
- . Will we be permitted to use the "backfill" process?
 - . If so, can we outreach clients directly from privately operated CR/SROs with the expectation that the CR/SRO fill that bed with a client from MPC or BPC? Can this be done outside of the CAIRS referral process?
 - . May we choose to take the majority of our clients directly from CR/SROs?
 - . May we outreach clients directly from Article 28 and 31 hospitals or will these referrals come through CAIRS?

Answer: Yes the backfill process is permitted. This arrangement can be made through an MOU with a CR SRO. The referral process will remain as is until further notice. We (OMH) are in the process of updating the CAIRS referral process and will notify all parties when complete.

8. Our agency would like to serve a total of 40 new clients. We are applying for this RFP and an additional RFP (which is for 20 beds) simultaneously. Is it permissible for us to apply for 40 beds with this RFP and if we are awarded the other contract, change our request from 40 beds to 20 beds at the time we are notified of the award?

Answer: Yes, however please indicate the maximum number of units you are requesting at the time of the RFP, as well as the possibility of reducing the number of units if awarded.

9. Will these beds go through SPA/SPOA? If so, will it be the hospital's responsibility to file a Housing SPA Application? Would this be the avenue that initiates contact between the housing and hospitalized individual?

Answer: Yes

10. Is the Grants Gateway Master Contract to be included in the proposal? Separate from APPENDIX C? does section C get printed out and attached to the proposal? The appendix c cannot be filled out on line.

Answer: Appendix C does not need to be printed or attached to the proposal. This is an example of the Master Contract that the provider would enter into with the NYS OMH at the time of the actual award.

11. The requirement for a lease sample; is that the agreement between the agency and tenant or the apartment complex lease?

Answer: The lease sample includes any of the leases that may be used directly between the tenant and landlord or the tenant and provider agency if provider agency holds a master lease with landlord and sub-leases to the tenant.

12. And would that be an attachment for each area the agency might be working with?

Answer: Yes

13. Where is the Reference Form (Appendix E) located? It was not found on the website.

Answer: The Appendix E Reference Form is now located on the OMH website

<http://www.omh.ny.gov/omhweb/rfp/2014/supported-housing-long-island/appendix-e.pdf>

14. RFP states that the current NYC SH rate is \$15,043 (on page 12). What is the payment structure for units with multiple bedrooms? For example, will contractors receive more than \$15,043 for a 2-bedroom unit with 2 clients/tenants?

Answer: The \$15,043 is per unit. For purposes of this RFP, a unit is synonymous with an eligible OMH Supported Housing client. Therefore, if a provider serves two OMH eligible Supported Housing clients in a rented 2-bedroom apartment, the provider would receive the \$15,043 x 2 for a total of \$30,086 annual.

15. For Appendix E: Reference Form, should we list all our current government contracts or just complete the template table with 7 rows/contracts? Our agency has nearly 80 government contracts with various government agencies, so we would need to recreate the Reference Form in order to list all contracts.

Answer: Please list the current contracts that can be contacted by NYS OMH for references. You do not need to list all.

16. Please confirm that Appendix C: OMH Direct Contract Form does NOT need to be attached to our application. It is understood that this form is completed post-award.

Answer: Appendix C does not need to be printed or attached to the proposal. This is an example of the Master Contract that the provider would enter into with the NYS OMH at the time of the actual award.

17. In Proposal Narrative Section 5.5.3, Question 4: "applicants that do not hold a current OMH contract for housing must...attach a copy of recent monitoring reports of any housing or mental health service program agency operates that is issued by a city, state or federal government agency." What do you mean by "recent"? Should we attach all monitoring reports from last year, 2 years or 3 years?

Answer: Please provide monitoring forms from the last year.

18. Is there a recommended Housing-Related Psychiatric Rehabilitation Assessment?

Answer: Providers may use their own assessment form; however there are several assessment forms that are included in the New York State Clinical Records Initiative that a provider may also choose to utilize. These forms can be found on the NYS OMH website @

<http://www.omh.ny.gov/omhweb/nyscri/>

19. Is the Psychiatric Rehabilitation Readiness Assessment that is included in the New York State Clinical Records Initiative forms set an appropriate template?

Answer: Yes