

Statewide Network for Youth Engagement and Involvement Submitted Questions and Answers

(1) Question:

Rapid change and effective outcomes can be achieved through various methods. The effective applicant may propose a new, but effective method of youth engagement from within provider agencies. In an effort to determine the outcomes associated with external and internal approaches will OMH consider funding both approaches equally to achieve the most rapid and effective outcomes?

Answer:

As stated in section 1.1 Purpose of Request for Proposal, approximately, \$500,000 will be available annually to one contractor, who will be subject to annual performance reviews by OMH.

(2) Question:

Can this funding be used to pay the existing personnel and/or for personnel to be hired in the Program?

Answer:

This funding can be used to pay existing personnel and can also be used to hire new personnel. All funded personnel should be carrying out and/or supervising activities outlined in section 5.2 Objectives and Responsibilities.

(3) Question:

What are the regions in New York State that the program is expected to serve?

Answer:

The program is expected to serve all of New York State. The "regions" are the five regions identified by the Office of Mental Health. For a map and description of those regions, please go to:

<http://www.omh.ny.gov/omhweb/aboutomh/FieldOffices.html>

(4) Question:

If an Agency has a Young Adult program managed by peers and staff, is that consider as "eligible organization?"

Answer:

As stated in 2.5 Eligible Organizations, eligible bidders are not-for-profit organizations in which youth/peer-oriented services are managed and provided by peers. OMH defines youth/peer-run services as those that are led and staffed predominantly by young people, under the age of 30 years old, who have been labeled and have/had first-hand personal experience receiving mental health services in a child-serving system. The organization must have proven knowledge and expertise in youth/peer engagement, involvement and mentoring and have the capacity to fulfill all required activities on a statewide basis (as outlined in Sections 5.3.1.A and B).

(5) Question:

Is there a minimum # of reach out to Young Adults expected from the Agency? What are the types of "reach out" that are acceptable under this program?

Answer:

There is no "minimum" number of contacts with youth/young adults; however, there should be outreach and other activities taking place on a statewide and regional basis as outlined in section 5.2 Objectives and Responsibilities of the RFP. The result of which is expected to yield a wide array of contacts with youth, counties and local providers within the regions.

(6) Question:

Should resumes and letters of support be included as attachments or within the 20-page narrative?

Answer:

As noted in section 2.7 Proposal Format and Content, the Proposal Narrative must respond to all the criteria outlined in the "Proposal Components" section of the RFP and should not exceed more than 20 pages. This does not include any attachments or requested supplemental materials.

(7) Question:

Are letters of support encouraged?

Answer:

Letter of support are not required, but they will be accepted.

(8) Question:

Is there a limit on attachments?

Answer:

There is no limit on the number of attachments.

(9) Question:

Does the Direct Contract Form need to be submitted with the proposal?

Answer:

The Direct Contract Form is provided for your information and will only be executed once the applicant is chosen and an award is made. The following components are required for submission:

- (1) Transmittal Form (Appendix A)
- (2) Proposal Narrative (20 pages or less)
- (3) Operating Budget Worksheet (Appendix B)
- (4) Budget Narrative (Appendix B1)