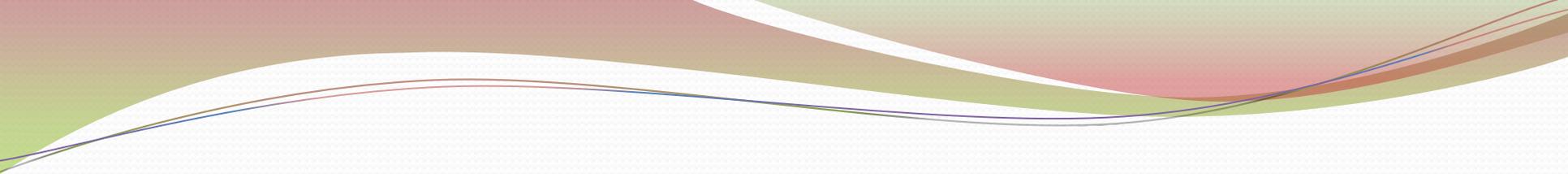


# Children's Mental Health Clinics Co-Located in Primary Care Settings

Bidders' Conference

February 2, 2012



# Welcome and Introductions

# Ground Rules

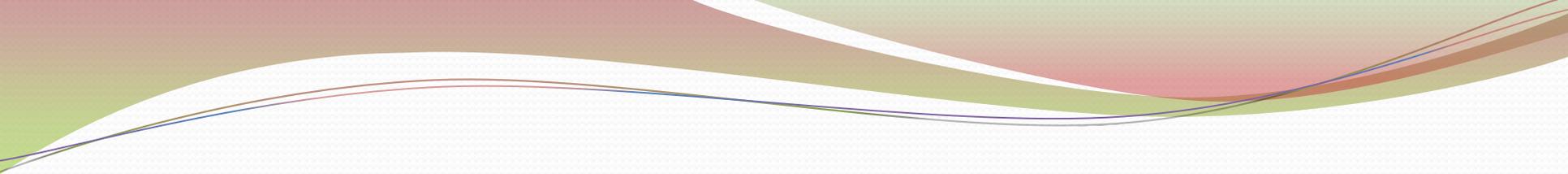
- Please keep your phones on mute unless you are asking a question
- State your name and the agency you represent before asking a question
- Will go through the presentation and then will take questions

# Eligibility

- Eligible bidders are children's outpatient mental health clinics currently licensed by New York State Office of Mental Health (OMH). State-operated programs are not eligible to respond to this Request for Proposal (RFP). Current providers of OMH licensed programs in Tier III or equivalent status (operating certificate duration of less than 12 months - other than initial certificate) are not eligible to apply.

# Important Dates

- Question due: 2/2/12
- Questions posted on the website: 2/10/12
- Proposals due: 2/27/12
- Estimated notification of award: 5/01/12
- Anticipated start date: 7/01/12



# Proposal Components (p11-12)

# Linkage with Primary Care

- Briefly describe the capacity and experience of the applicant in providing behavioral health care for children
- Describe the agency's relevant past and present experience working cooperatively and/or collaboratively with primary care providers
- Describe the size and community served by primary care partner and the need for mental health services within that community

# Linkage with Primary Care

- Provide a description and map of the available space location within the primary care practice
- Describe in detail your agency's operational plan for implementation
- Provide your agency's timeline for implementation

# Comprehensive Approach for Integrated Practices

- Describe what strategies you would use to accomplish an integrated practice.
- Describe any potential barriers and how you would address them
- Describe how you envision your relationship with your primary care partner and plans to achieve and maintain this

# Comprehensive Approach for Integrated Practices

- Create a staff satisfaction survey and submit a plan for administering this survey to the primary care staff regularly
- Create a recipient and family satisfaction survey and submit a plan for administering this survey to clinic recipients and their families regularly
- Describe plan for the provision of trainings that will be made available to both the primary care practice staff and the mental health staff.
- Describe willingness to engage in discussion and planning with primary care practitioners about opportunities to participate in Project TEACH (Training and Education for the Advancement of Children's Health) training, support, and consultation

# Budget Narrative

- Identify the proposed satellite's budget
- Identify anticipated revenues
- Describe how the agency proposes to use the start-up funds
- Demonstrate ability to sustain services in subsequent year without continued grant funding. Provide a work plan narrative anticipating costs and revenues that identify steps through which the program will move to become sustainable by the end of the first year.

# Budget Narrative

Appendix B Budget Form			
Children's Mental Health Clinics Co-located in Primary Care Settings			
	YEAR 1	YEAR 2 **	
<b>Staffing</b>			
Salaries / Wages			
Fringe Benefits			
<b>Other Than Personal Services</b>			
Travel *			
Contractual Services			
Training and Education			
Other			
<b>Property</b>			
Furniture/Equipment			
Other			
<b>Office Space Modifications</b>			n/a
<b>Administration and Overhead</b>			
<b>Total Expenses</b>			
<b>Anticipated Revenues</b>			
Medicaid			
Medicare			
Third Party Insurance			
Self Pay			
Other			
OMH Funding Request (one time Year 1 only)			n/a
<b>Total Funding</b>			
<b>Total Net Expenditures</b>			
* Travel costs are limited to state per diem rates			
** Year 2 is included to show the program's sustainability without OMH funding			
<b>Itemized Staffing</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	
<b>Position</b>	<b>FTE</b>	<b>Annual Salary</b>	<b>Annual Salary</b>

Reset Form	Print Form
Appendix B1: Budget Narrative	
Enter Narrative:	

Appendix B and B1 forms available on the OMH website:  
[http://www.omh.ny.gov/omhweb/rfp/2011/child\\_mh\\_clinics/](http://www.omh.ny.gov/omhweb/rfp/2011/child_mh_clinics/)

# Project Teach

- [http://www.omh.ny.gov/omhweb/nycat/project\\_teach/](http://www.omh.ny.gov/omhweb/nycat/project_teach/)

# Questions

- all official answers will be published on OMH's website by 2/10/2012
- Due by 5:00 pm TODAY 2/2/2012
- Submit in writing by fax at (518) 473-4335
- or by e-mail to [Marcia.rice@omh.ny.gov](mailto:Marcia.rice@omh.ny.gov)

[http://www.omh.ny.gov/omhweb/rfp/2011/child\\_mh\\_clinics/](http://www.omh.ny.gov/omhweb/rfp/2011/child_mh_clinics/)

- The National Council for Community Behavioral Healthcare  
<http://www.integration.samhsa.gov/>
- Integrated Behavioral Health Project  
<http://www.ibhp.org/index.php>
- ProjectTEACH  
[http://www.omh.ny.gov/omhweb/nycat/project\\_teach/](http://www.omh.ny.gov/omhweb/nycat/project_teach/)
- The REACH Institute  
<http://www.thereachinstitute.org/>
- SAMHSA-HRSA Center for Integrated Health Solutions  
<http://www.integration.samhsa.gov/>