

**Weekly Environment Safety Checklist**    Residence: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Person completing form: \_\_\_\_\_

Circled items in the left column (white boxes) require action.    Circled items in the right column (green boxes) require no action.    Circle either Yes or No to all questions.

Area: <b>Kitchen</b>	Action Required	No Action	Repairs or Action needed
Is the stove and the hood/fan over stove free of grease?	No	Yes	
Is the area around the top of the stove free of clutter?	No	Yes	
Is the oven being used for storage?	Yes	No	
Is the toaster oven and micro-wave clean and free of debris?	No	Yes	
Are any extension cords being used in the kitchen?	Yes	No	
Are all light bulbs working and are they the correct wattage?	No	Yes	
Do outlets have more than 2 appliances plugged into them?	Yes	No	
Is there anything blocking any doorway?	Yes	No	
Are flammable liquids other than cooking oil used in the kitchen?	Yes	No	
Is the garbage bag emptied regularly?	No	Yes	
Area: <b>Living room</b>			Repair or action required
Are any exits from the living room blocked?	Yes	No	
Does any furniture restrict movement to an exit?	Yes	No	
Are there any extension cords in use?	Yes	No	
If extension cords are in use; are they frayed, broken or hot to the touch (overloaded)?	Yes	No	
Are there any electrical wires located where they can be stepped on or tripped over?	Yes	No	
Are all light bulbs working and are they the correct wattage?	No	Yes	
Do any outlets have more than two appliances in them?	Yes	No	
Are there any electrical wires running under rugs or carpets?	Yes	No	

Page 2 - Weekly Checklist

Area: <b>Bedrooms</b>	Action Required	No Action	Repairs or Action needed
Are any bedroom doors blocked?	Yes	No	
Is there an abundance of clutter in any bedroom?	Yes	No	
If there is electric baseboard heat in the bedrooms, are the units obstructed by curtains or bedding?	Yes	No	
Are there any electrical wires located where they can be stepped on or tripped over?	Yes	No	
Are any extension cords being used in the bedrooms?	Yes	No	
If extension cords are in use are they frayed, broken or overloaded?	Yes	No	
Do any outlets have more than two cords plugged into them?	Yes	No	
Are all light bulbs working and are they the correct wattage?	No	Yes	
Is there any evidence (ashtray, cigarette butts, burn marks) that residents smoke in their bedroom?	Yes	No	
<b>Area: Attic/Basement</b>			
Is the attic used for storage?	Yes	No	
If attic is used for storage, is everything neatly stored and boxed?	No	Yes	
Is the basement used for storage?	Yes	No	
If the basement is used for storage, is everything neatly stored and boxed?	No	Yes	
Is there any storage within 36" of the heating unit?	Yes	No	
Is there any storage within 36" of the hot water heater?	Yes	No	
Do any outlets have more than two cords plugged into them?	Yes	No	

Page 3 – Weekly Checklist

Area: <b>Laundry</b>	Action Required	No Action	Repair or action needed
Is the dryer lint trap empty?	No	Yes	
Is there any clutter stored around dryer?	Yes	No	
Is the dryer vent hose line connected directly to the outside?	No	Yes	
Area: <b>Attached Garage</b>			Repairs or Action needed
Does the house have an attached garage?	Yes	No	
If yes, is there any storage of flammable liquids?	Yes	No	
If yes, are they stored in a metal cabinet designed for flammables?	No	Yes	
Are there large garbage pails in the garage?	Yes	No	
If yes, are they covered?	No	Yes	
Is the garage used for storage?	Yes	No	
If yes, is the storage limited and is it properly boxed?	No	Yes	
Are any electrical outlets overloaded?	Yes	No	
Area: <b>Outside</b>			Repairs or Action needed
Are sidewalks clear?	No	Yes	
Are steps and stairs clear?	No	Yes	
Is there a designated smoking area outside the home?	Yes	No	
If yes, Are there sturdy ashtrays or ash pails available?	No	Yes	
If yes, are the ashtrays/ash pails empty?	No	Yes	
Is the designated meeting area clear and accessible?	No	Yes	
Is there an outdoor barbeque grill?	Yes	No	
If yes, is the grill 36" or further from combustible surfaces including the homes overhang?	No	Yes	