

CareerZone/JobZone/OSOS Integration



Agenda

- Staff Mediated OSOS
- Self-Service
- JobZone / CareerZone

The screenshot displays the JobZone website interface. At the top, there is a navigation bar with "New York State" and "State Agencies" links, along with a search bar for "all of NY.gov". The main header features the "DEPARTMENT OF LABOR" logo and the "jobzone" logo. Below the header, there is a "Home" link and a "Welcome Guest" message with "Create an account" and "Login" buttons. The main content area is divided into several sections:

- Did You Know?**: A section with a sub-heading "Your Local One-Stop" and a paragraph: "Where is your local One-Stop? Provide your ZIP code in the 'What's Your ZIP' and we'll give you all the details you'll need. Or click on the link below for the full list of offices in NY state." Below this is a "more>>" link.
- Job Search**: A section with a search form containing "Keyword", "within 25 miles", and "of ZIP" fields, and a "Search" button.
- Career Exploration**: A section with sub-sections: "Occupations" (Get information on over 900 occupations available in New York. Save and review those that interest you most.), "Training" (Want to update your skills? From GED to advanced degrees, find the training you need here!), and "Colleges" (Keep track and visit the web pages of the colleges you have selected to add to your portfolio.).
- Self Exploration**: A section with a sub-heading "Assess Yourself" and a paragraph: "Use a simple combination of the six areas of interests to determine a list of occupations that suit you best." Below this is a "Tool Box" section with sub-sections: "Quick Resume" (Use this form to create a basic resume. Review it online to get the content and format correct, then print it or save it to word processing document for further editing, or to a PDF.), "Quick Reference List" (Generate a list of references to distribute to potential employers.), "Quick Cover Letter" (Choose from a simple cover letter that highlights your qualifications or choose a custom cover letter to add more information.), "Budget" (Develop a budget and get your financial life on track.), and "Job Application Tool" (Use this tool to create, save and print job applications.).
- Sign In**: A section with "Username" and "Password" fields, "Login" and "Forgot your username? Forgot your password?" buttons, and a "Click Here For a FREE Account" link.
- What's Your ZIP**: A section with a paragraph: "Guest users, give us your ZIP code and we'll tell you Who's Getting Hired, Upcoming Job Fairs and where to access more services." Below this is a "ZIP:" field and a "Search" button.
- Jobs in Demand**: A section with a paragraph: "Jobs with the most expected openings this month. Find out what's in your area by providing your ZIP code above." Below this is a "ZIP:" field and a "Search" button.

Agenda



- Joining of Self-Service (JZ/CZ) to Mediated (OSOS)

- Conversion of Existing JobZone / CareerZone records into OSOS
- Matching challenges – JZ/CZ records to OSOS records
- Results ??
 - Duplicate records for distinct customers
 - Pending status of *unmatched records*
 - Requires additional data entry before making Active or adding Services

Agenda

- **OSOS changes** *J Brooks*
 - Create and Extend Enrollments for Performance Reporting
- **JZ/CZ – overview of changes** *C Myers*
 - Required Data Fields to Create Enrollment
 - Comparison of Current JZ/CZ to New JZ/CZ
- **Soft Launch** *J Brooks*
 - Process for Feedback
 - Possible Effects

Customer Search / General Info

CUSTOMER **PROVIDER** **EMPLOYER** **STAFF** **HELP**

Customer Search Customer Detail Comp Assess Services

<< < **Quick Search** **General Info** Education Job Criteria Text Search Geographic Activities Programs List Search Reports > >>

Assigned Office Origin

Historical Office Registered From Thru

WIB Modified From Thru

Status

Internet Resume

Portfolio Level ← **New Search Fields**

Self Svc Acct Type ← **New Search Fields**

- All Youth/Adults
- Non-Case Managed Youth
- Tenth Grade
- Eleventh Grade
- Twelfth Grade
- JobZone Adult
- CareerZone Adult

<input type="checkbox"/>	SSN	Vet	Status	Seeker Name	Objective
<input type="checkbox"/>					

25 Search Clear Detail Print List Save Srch Assign to List Post Match Refer Activity Comments Correspond IVR New

Staff: Brooks, John Office: Elmira Security: Search 05/14/2012

Customer Search / General Info

CUSTOMER **PROVIDER** **EMPLOYER** **STAFF** **HELP**

Customer Search Customer Detail Comp Assess Services JobZone

1 - 11 of 11

<< < **Quick Search** **General Info** Education Job Criteria Text Search Geographic Activities Programs List Search Reports > >>

Assigned Office Origin

Historical Office Registered From Thru

WIB Modified From Thru

Status

Internet Resume

Portfolio Level

Self Svc Acct Type

<input type="checkbox"/>	SSN	Vet	Status	Seeker Name	Objective
<input type="checkbox"/>		No	SS/IO	Batson, Billy	To join The League and make my idol proud.
<input checked="" type="checkbox"/>	930-64-3172	No	SS/IO	Brooks, John Z	To obtain a position that will utilize my computer knowledge,
<input type="checkbox"/>	074-12-3567	No	SS/IO	Dicarolo, Jillian	To obtain a job that will ensure me a good retirement
<input type="checkbox"/>		No	Active	Douglas, Sarah	To secure a position in data entry and data coordinating.
<input type="checkbox"/>	074-68-4320	No	SS/IO	Greismer, Jillian	Obtain a good job will good pay and benefits
<input type="checkbox"/>	074-12-3456	No	SS/IO	Leone, Tiff M	To find a job where i enjoy the work i am performing
<input type="checkbox"/>		No	Active	Profiler, Ability	Education
<input type="checkbox"/>	050-02-0100	No	Active	Smith, Joe	Surge

25 Search Clear Detail Print List Save Srch Assign to List Post Match Refer Activity Comments Correspond IVR New

Staff: Brooks, John Office: Elmira Security: Delete 05/14/2012

Customer Detail / Gen. Info



Occupations
Andrew M. Cuomo, Governor | Colleen C. Gardner, Commissioner

Home CUSTOMER PROVIDER EMPLOYER STAFF SELF

Customer Search Customer Detail Comp Assess Services Jobzone

Did You Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1 Logout

Acute d... Gen. Info Add'l Info Objective Work List Edit in... Saved Searches Activities Comments Tests HR Email Triage > >>

Customer Data

SSN: 930-64-3172 N/A Status: 9310 Job Seeker

Username: jmltnbrks Password: ohni000

Last Name: Brooks First Name: John

Date of Birth: 10/14/1975 Gender: Male Portfolio Lvl.: JobZone Adult

Address: 123 Testing Way

City: Way State: New York Zip: 12240

County: Albany Country: United States Metro:

Phone: 555-555-5555 Ext. 5555 Alt. Ext. Fax

Email: does.not@exist.com

Ethnic Heritage

Hispanic or Latino

Not Hispanic or Latino

Not Disclosed

Race

Alaskan or American Indian

Asian

Black or African American

Hawaiian or Pacific Islander

White

Not Disclosed

Education & Employment

Education Level

School Status

Employment Status

Employed - Rcvd Notice of Termination

JZ/CZ Manager **Indicates existing JZ/CZ Manager Accts**

Customer Assignment

Staff Assigned: Administrator, SelfService Change Registered: 05/10/2012

WIB Assigned: Finger Lakes Origin:

Agency: DEPARTMENT OF LABOR1 Change Office

Office: Test Profiled:

UI Claimant: Internet Resume Confidential

Contact Preferences

Use Postal Fax

Pri. Phone Email

Alt. Phone Resume Contact Info

Save Start Match Services Comp Assess Activity I.A. Referrals Correspond IVR Ret to Srch Comments Tag Resume Sched Message

Staff: Brooks, John Office: Elmira Security: Delete 05/14/2012

Customer Detail / Gen. Info / Resume Contact Info

Resume Contacts -- Webpage Dialog

https://demo.ososinfo.org/cust_detail/cust_seeker_contact.html

Resume Contact Info

● Contact Desc.

● Full Name

Address

City State

Zip Country

Phone Ext. Alt Ext.

Email

URL

Alt URL

	Contact Description	Full Name
<input type="checkbox"/>		

https://demo.ososinfo.org/cust_detail/cust_seeker_contact.html Internet SSL

Resume Contacts -- Webpage Dialog

https://demo.ososinfo.org/cust_detail/cust_seeker_contact.html

Resume Contact Info

● Contact Desc.

● Full Name

Address

City State

Zip Country

Phone Ext. Alt Ext.

Email

URL

Alt URL

	Contact Description	Full Name
<input type="checkbox"/>	new contact via jz	Johnny Brooks

https://demo.ososinfo.org/cust_detail/cust_seeker_contact.html Internet SSL

mediated new contact

https://demo.ososinfo.org/cust_detail/cust_seeker_contact.html Internet SSL

Customer Detail / Gen. Info

CUSTOMER **PROVIDER** **EMPLOYER**

Customer Search **Customer Detail** Comp Assess

Brooks, John Z. SSN: 930-64-3172

<< < **Gen. Info** Add'l Info Objective Work Hist. Ed/Lic Skills Saved Se

Customer Data

● SSN 930-64-3172 N/A ● Status SS/IO ● Job Se

● Username jmltrbrks ● Password ohniooo

CUSTOMER **PROVIDER** **EMPLOYER**

Customer Search **Customer Detail** Comp Assess

Brooks, John Z. SSN: 930-64-3172 OSOS ID

<< < **Gen. Info** Add'l Info Objective Work Hist. Ed/Lic Skills Saved Searches A

Customer Data

● SSN 930-64-3172 N/A ● Status SS/IO ● Job Seeker

● Username jmltrbrks ● Password ohniooo

● Last Name Brooks ● First Name John

Enrollments for Performance

- **Customer Logs Into JZ/CZ**
 - L1 Self-Service / Information Only service recorded in OSOS
 - If no open enrollment -- this will create
 - Common Measures Enrollment
 - Labor Exchange Enrollment
 - WIA Self-Service /Info Only Participant (not in performance)
 - If an open enrollment exists – this will extend
 - Common Measures Enrollment
 - Labor Exchange Enrollment
 - WIA Self-Service / Info Only Enrollment
- **Customer Logs in once in a day**
 - 1 Self-Service / Information Only service is recorded
- **Customer Logs in 25 times in a day**
 - 1 Self-Service / Information Only service is recorded

Welcome John

 (1)

[Logout](#)

[Print This Page](#)

[Exit Management Mode](#)

New York  State

 State Agencies

 Search all of NY.gov



[Translate](#)

Occupations 

Andrew M. Cuomo, Governor | Colleen C. Gardner, Commissioner

Home

Welcome John

 (1)

[Logout](#)

Messages

[Print This Page](#)

 **Manager Mode:** System is executing in management mode on behalf of John Brooks

[Exit Management Mode](#)

Create a new message by selecting the button below, or review an existing message by clicking on the Subject. To delete multiple messages, select them by highlighting while holding down the Ctrl key, then click Delete Selected Messages.

[Check Messages](#)

Folder:



Date	From	Subject	Delete
05/18/2012	Brooks,John	type in subject of message here	Delete



[Back to Portfolio](#)

[Delete Selected Messages](#)

[Create New Message](#)

Customer Detail / Objective

CUSTOMER PROVIDER EMPLOYER STAFF HELP

Customer Search **Customer Detail** Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info **Objective** Work Hist. Ed/Lic Skills Saved Searches Activities Comments Tests HR Email Triage > >>

Employment Objective

To obtain a position that will utilize my computer knowledge, strong people skills, organizational abilities, and business experience.

Desired O*Net

O*Net Title O*Net Titles

Experience: Year(s) Month(s)

<input type="checkbox"/>	O*Net Title	Exp. (Months)
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Add a Job Title Delete Selection Skills

Acceptable Job Locations

Maximum Zip Radius

Within 25 miles of ZIP 12240

Within of ZIP

Within of ZIP

Or Anywhere in the following states

If record is from JZ/CZ – some data fields may not be populated
All green dotted fields have to be updated before making record
Active and recording services

Customer Detail / Work Hist.

CUSTOMER **PROVIDER** **EMPLOYER** **STAFF** **HELP**

Customer Search **Customer Detail** Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info Objective **Work Hist.** Ed/Lic Skills Saved Searches Activities Comments Tests HR Email Triage > >>

Detail

● Job Title O*Net Titles

● Employer Include online Start Date End Date

● Address Supervisor Phone Ext.

● City ● Wage Hours/week

● State Zip ● Reason for Leaving

● Job Duties

Job Type Branch Rank MOS RR Event # Event

Required Fields are dependent upon selected choices

Job	Company	City	Start	End
<input type="checkbox"/>				

New Job Entry Delete Selection

Save Start Match Services Comp Assess Activity I.A. Referrals Correspond IVR Ret to Srch Comments Tag Resume Sched Message

Staff: Brooks, John Office: Elmira Security: Delete 05/14/2012

Customer Detail / Work Hist.

CUSTOMER PROVIDER EMPLOYER STAFF HELP

Customer Search **Customer Detail** Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info Objective **Work Hist.** Ed/Lic Skills Saved Searches Activities Comments Tests HR Email Triage > >>

Detail

● Job Title O*Net Titles

● Employer Include online Start Date End Date

● Address Supervisor Phone Ext.

● City ● Wage Hours/week

● State New York Zip ● Reason for Leaving

● Country United States ● Job Duties

Job Type RR Event # Event

Full Time
Part Time
Internship
Job Shadowing
Mentoring
Military
Volunteer

New Work History Fields

	Company	City	Start	End
<input checked="" type="checkbox"/>				

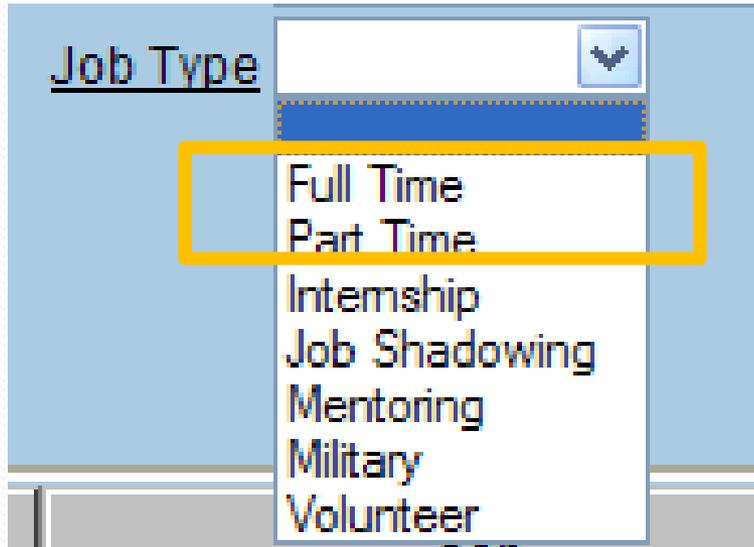
Note: Choosing Job Type will affect data fields to be entered.

New Job Entry Delete Selection

Save Start Match Services Comp Assess Activity I.A. Referrals Correspond IVR Ret to Srch Comments Tag Resume Sched Message

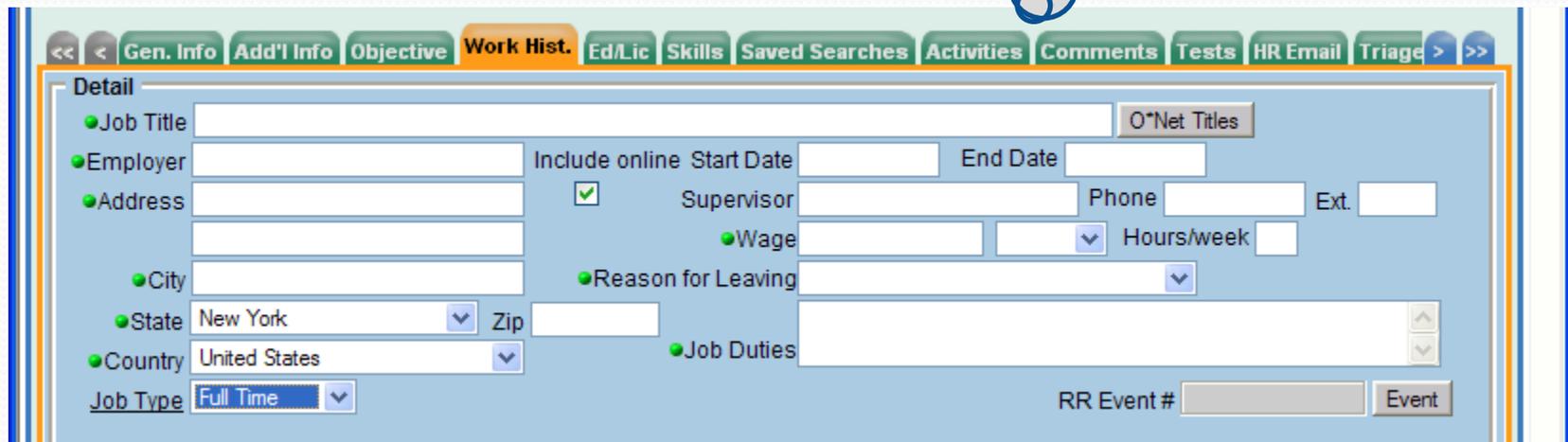
Staff: Brooks, John Office: Elmira Unsaved Changes Security: Delete 05/14/2012

Customer Detail / Work Hist.



A screenshot of a web application showing a dropdown menu for 'Job Type'. The menu is open, displaying several options: Full Time, Part Time, Internship, Job Shadowing, Mentoring, Military, and Volunteer. The 'Full Time' option is highlighted with a yellow rectangular border. Above the menu, the text 'Job Type' is visible next to a small downward arrow icon.

Selecting FT/PT – fields remain the same as current version



A screenshot of a web application showing the 'Work Hist.' tab in a customer detail form. The form is titled 'Detail' and contains various fields for job information. The 'Job Type' dropdown is set to 'Full Time'. The form includes fields for Job Title, Employer, Address, City, State (New York), Country (United States), O*Net Titles, Include online (checked), Start Date, End Date, Supervisor, Phone, Ext., Wage, Hours/week, Reason for Leaving, and Job Duties. There is also a field for RR Event # and an Event button.

Customer Detail / Work Hist.

*Selecting 4
training or work
experiences –
Reason for Leaving
will be inactive*

Job Type

Full Time
Part Time
Internship
Job Shadowing
Mentoring
Military
Volunteer

<< < Gen. Info Add'l Info Objective **Work Hist.** Ed/Lic Skills Saved Searches Activities Comments Tests HR Email Triage >>

Detail

● Job Title O*Net Titles

● Employer Include online Start Date End Date

● Address Supervisor Phone Ext.

● City ● Reason for Leaving

● State New York Zip ● Job Duties

● Country United States

Job Type Internship RR Event #

Customer Detail / Work Hist.

Job Type

- Full Time
- Part Time
- Internship
- Job Shadowing
- Mentoring
- Military**
- Volunteer

Selecting Military activates additional fields which become required to save record

Gen. Info | Add'l Info | Objective | **Work Hist.** | Ed/Lic | Skills | Saved Searches | Activities | Comments | Tests | HR Email | Triage

Detail

● Job Title O*Net Titles

● Employer Include online Start Date End Date

● Address Supervisor Phone Ext.

● City ● Wage Hours/week

● State Zip ● Reason for Leaving

● Country ● Job Duties

Job Type **Branch** **Rank** **MOS** **RR Event #**

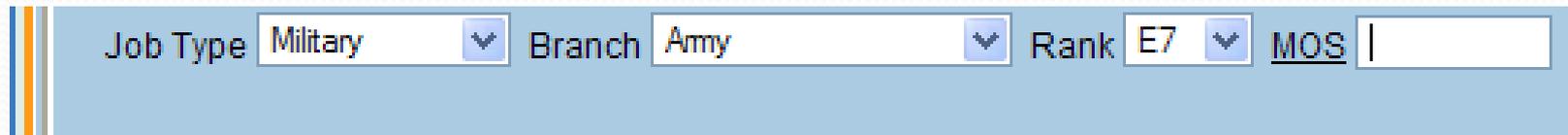
Customer Detail / Work Hist.

Set Job Type = Military → Additional Field becomes required (Branch)



A screenshot of a web form with a light blue background. On the left, there are three vertical bars (orange, yellow, blue). The form contains four fields: 'Job Type' is a dropdown menu with 'Military' selected; 'Branch' is a text input field; 'Rank' is a text input field; and 'MOS' is a text input field. The 'Branch', 'Rank', and 'MOS' fields are currently empty.

Set Branch = Army → 2 additional fields become active (Rank and MOS)



A screenshot of a web form similar to the one above. The 'Job Type' dropdown is still 'Military'. The 'Branch' text input field now contains 'Army'. The 'Rank' text input field now contains 'E7'. The 'MOS' text input field is now active and contains a vertical cursor. The 'Branch', 'Rank', and 'MOS' fields are now highlighted with a light blue border.

- MOS = Military Occupational Specialty
 - different for each branch (Army, Navy, Marines, National Guard, etc.)
- Various URLs exist: <http://army.com/info/mos/all>

Customer Detail / Ed/Lic (Education / Licenses)

The screenshot shows the OSOS Customer Detail / Ed/Lic interface. At the top, there are navigation tabs: CUSTOMER, PROVIDER, EMPLOYER, STAFF, and HELP. Below these are sub-tabs: Customer Search, Customer Detail (selected), Comp Assess, Services, and JobZone. The main content area displays information for "Brooks, John Z." with SSN: 930-64-3172 and OSOS ID: NY930305007. A secondary navigation bar includes: Gen. Info, Add'l Info, Objective, Work Hist., Ed/Lic (selected), Skills, Saved Searches, Activities, Comments, Tests, HR Email, and Triage. The Ed/Lic section contains a "Driver License" form with fields for Yes/No, Class, and various checkboxes like "Pass Transport", "Hazardous Materials", "Tank Vehicle", "School Bus", "Doubles/Triples", and "Tank Hazard". Below this is a "Certificates / Licenses" section with a "Certificate/License Information" form. This form includes fields for Certificate/License, Issuing Organization, Issue Date, State, and Country, and a large "Description" text area. At the bottom of the interface, there are buttons for "Add Association" and "Edit Association", and a status bar showing "Staff: Brooks, John", "Office: Elmira", "Security: Delete", and "05/14/2012".

New Certificate / Licenses Pop-Up

This is a "Certificate/Licenses -- Webpage Dialog" window. It contains the same "Certificate/License Information" form as the main interface, with fields for Certificate/License, Issuing Organization, Issue Date, State, and Country, and a Description text area. A large red "X" is drawn over the entire dialog, indicating it is the current pop-up.

Current Certificate / Licenses Pop-Up

This is another "Certificate/Licenses -- Webpage Dialog" window, identical in content to the one with the red X. It has a purple border and a purple box around the Description field, indicating it is a new pop-up.

Customer Detail / Ed/Lic (Education / Licenses)

CUSTOMER **PROVIDER** **EMPLOYER** **STAFF** **HELP**

Customer Search **Customer Detail** Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info Objective Work Hist. **Ed/Lic** Skills Saved Searches Activities Comments Tests HR Email Triage > >>

Driver License
 Yes No Class State
 Pass Transport Hazardous Materials Tank Vehicle
 School Bus Doubles/Triples Tank Hazard Air Brakes

Certificates / Licenses

Schools -- Webpage Dialog

https://demo.ososinfo.org/cust_detail/school.html

School Information

Course of Study
 Degree
GPA
Date Started
Date Completed
 Issuing Institution
City
 State
Zip Code
 Country United States

Submit Cancel

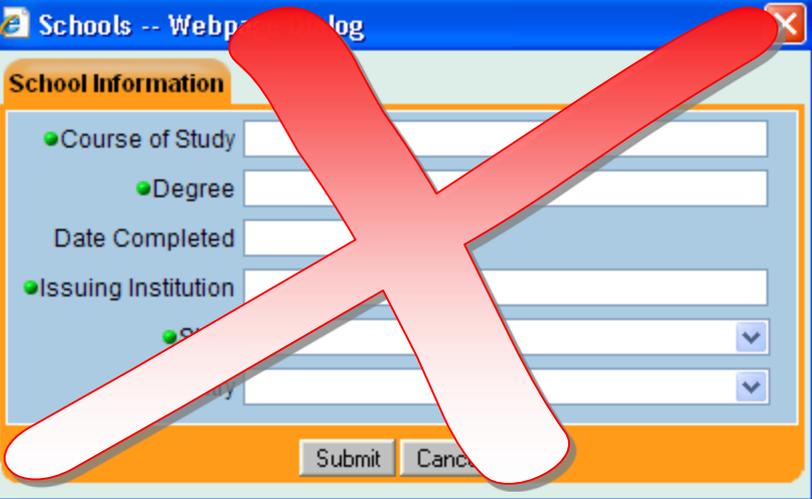
Current Schools Pop-Up

Staff: Brooks, John Office: Elmira

Save Start Match Services Comp Assess Activity I.A. Referrals Correspondence

https://demo.ososinfo.org/cust_detail/scho Internet Security: Delete 03/14/2012 SSL

New Schools Pop-Up



Current Schools Pop-Up

Customer Detail / Ed/Lic (Education / Licenses)

The screenshot displays a web application interface. At the top, there are navigation tabs: CUSTOMER, PROVIDER, EMPLOYER, STAFF, and HELP. Below these are sub-tabs: Customer Search, Customer Detail (selected), Comp Assess, Services, and JobZone. The main content area shows customer information for "Brooks, John Z." with SSN: 930-64-3172 and OSOS ID: NY930305007. A "Professional Associations -- Webpage Dialog" window is open, displaying a form titled "Professional Association Information". The form includes the following fields:

- Association Name:
- Position:
- Description:
- Date Received:

At the bottom of the dialog are "OK" and "Cancel" buttons. The background page also shows a sidebar with sections like "Driver L", "Certificat", "Schools", and "Professio". The browser's address bar shows the URL: https://demo.ososinfo.org/cust_detail/association.html. The taskbar at the bottom shows the Internet Explorer icon and the system tray with the date 5/2012.

Customer Detail / Skills

The image displays a web application interface with two overlapping dialog boxes. The background application has a navigation bar with tabs: CUSTOMER, PROVIDER, EMPLOYER, STAFF, and HELP. The main content area shows a 'Customer Search' for 'Brooks, John Z.' with sections for 'Additional Skills', 'Honors & Activities', and '1 of 1' items. The first dialog box, titled 'Qualifications -- Webpage Dialog', is open to a URL 'https://demo.ososinfo.org/cust_detail/qualification.html'. It contains a form with a 'Qualification Name' field and a 'Description' text area, with 'OK' and 'Cancel' buttons at the bottom. The second dialog box, titled 'Awards -- Webpage Dialog', is open to a URL 'https://demo.ososinfo.org/cust_detail/award.html'. It contains a form with 'Award Name', 'Awarded By', 'Description', and 'Date Granted' fields, with 'OK' and 'Cancel' buttons at the bottom. The dialog boxes are highlighted with orange borders, and the 'Awards' dialog is also enclosed in a red border.

Customer Detail / Tests

CUSTOMER PROVIDER EMPLOYER STAFF HELP

Customer Search Customer Detail Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info Objective Work Hist. Ed/Lic Skills Saved Searches Activities Comments Tests HR Email Triage >>

Test Detail

● Test Type: O*Net Interest Profiler ● Completed Date: 05/10/2012 Test Details

JobZone - Windows Internet Explorer

https://demo-jz.ososinfo.org/views/jobzone/portfolio/assessments/...

New York State State Agencies

DEPARTMENT OF LABOR jobZONE

Home

Welcome John
Update My Account

Interest Profiler

Introduction Assessment Score Match Results

Welcome to the Interest Profiler! This tool will help you understand your scores will help you determine your strongest work interests and...

This is not a test! There are no right or wrong answers on the Interest activities presented. It is NOT important how well you would be able important is whether or not you would enjoy the activity.

There is no time limit! The more carefully and honestly you respond suggestions. Take your time, read the items carefully, and decide what the 60 questions about work activities that some people do on their...

To begin a new Interest Profiler, select the Next button below. Or if you associated date from the list below.

JobZone - Windows Internet Explorer

https://demo-jz.ososinfo.org/views/jobzone/portfolio/assessments/car.jsf?ve...

New York State State Agencies

DEPARTMENT OF LABOR jobZONE

Occupations
Andrew M. Cuomo, Governor | C

Home

Welcome John
Update My Account

Combined Assessment Report

KEY	Interest Profiler	Work Importance	Ability Profiler	Assess Yours
★★★★ Very strong match	Realistic - 14	none available	none available	none available
★★★ Strong match	Investigative - 4			
★ Weak match	Artistic - 27			
	Social - 24			
	Enterprising - 17			
	Conventional - 16			

Job Zone 1 - Little or no previous work-related skill, knowledge, or experience is needed for these occupations.

Crossing Guards	★			
Cooks, Short Order	★			
Counter Attendants, Cafeteria, Food Concession, and Coffee Shop	★			

Customer Detail / Tests

CUSTOMER PROVIDER EMPLOYER STAFF HELP

Customer Search **Customer Detail** Comp Assess Services JobZone

Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

<< < Gen. Info Add'l Info Objective Work Hist. Ed/Lic Skills Saved Searches Activities Comments **Tests** HR Email Triage > >>

Test Detail

● Test Type ● Completed Date Test Details

● Office

	Test Type	Completed Date
<input type="checkbox"/>	O*Net Interest Profiler	05/10/2012
<input checked="" type="checkbox"/>	-	-

Tests may still be added in OSOS.

Add Test Delete Selection

Save Start Match Services Comp Assess Activity I.A. Referrals Correspond IVR Ret to Srch Comments Tag Resume Sched Message

Staff: Brooks, John Office: Elmira Unsaved Changes Security: Delete 05/15/2012

Customer Detail / Tests

Gen. Info Add'l Info Objective Work Hist. Ed/Lic Skills Saved

Test Detail

- Test Type
- Office

Basic Occupational Literacy Test (BOLT) - Math
Basic Occupational Literacy Test (BOLT) - Reading
General Aptitude Test (GATB)
Non-Reading Aptitude Test (NATB)
O*Net Ability Profiler
O*Net Interest Profiler
O*Net Work Importance Locator
Tests of Adult Basic Education (TABE) - Math
Tests of Adult Basic Education (TABE) - Reading
Tests of Adult Basic Education (TABE2) - Math
Tests of Adult Basic Education (TABE2) - Reading
Typing Proficiency
Wonderlic Basic Skills (WBST) - Quantitative
Wonderlic Basic Skills Test (WBST) - Verbal
Wonderlic Personnel Test (WPT) - Employment I vI

Customer Detail / Tests

CUSTOMER PROVIDER EMPLOYER STAFF HELP

Customer Search **Customer Detail** Comp Assess Services JobZone
 Brooks, John Z. SSN: 930-64-3172 OSOS ID: NY930305007 1 of 1

O'NET Ability Profiler -- Webpage Dialog

https://demo.ososinfo.org/cust_detail/cust_test_onet_ap.html

O'NET Ability Profiler

● Test Form

Current Job Zone

Future Job Zone

Test Status

Computerized Manual

AP Scoring

AP Section	# Correct	# Incorrect	Score
Part 1 - Arithmetic Reasoning	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 2 - Vocabulary	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 3 - 3-D Space	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 4 - Computation	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 5 - Name Comparison	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 6 - Object Mapping	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 7 - Mark Making	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 8 - Place	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 9 - Turn	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 10 - Assembly	<input type="text"/>	<input type="text"/>	<input type="text"/>
Part 11 - Disassembly	<input type="text"/>	<input type="text"/>	<input type="text"/>

Calculate Save View Release Save & Close

Tests HR Email Triage > >>

Test Details Proctor Test
 Combined Assessment Report

AP Proctoring -- Webpage Dialog

https://demo.ososinfo.org/cust_detail/cust_test_onet_ap_sect.html

AP Proctoring

Special Needs Accommodations

	Time Limits (minutes)	Text Size (points)
Part 1 - Arithmetic Reasoning	<input type="text" value="20"/>	<input type="text" value="12"/>
Part 2 - Vocabulary	<input type="text" value="8"/>	<input type="text" value="12"/>
Part 3 - 3 Dimensional Space	<input type="text" value="8"/>	<input type="text" value="12"/>
Part 4 - Spatial Ability	N/A	N/A
Part 5 - Name Completion	N/A	<input type="text" value="12"/>
Part 6 - Clerical Perception	N/A	N/A

Revoke Cancel

Mass Confusion: Customers and Staff Unsure Which Tool to Use

- OSOS: Statewide Case Management and Reporting System
- CareerZone: Career Exploration and Planning Tool, Used Primarily by Youth and Students Grades 6 through 12.
- JobZone: Career Exploration and Job Search Tool, Designed for Adults Looking for Work

Key System Updates

- 
- 
- 
- 
- 

Key System Updates

- Expanded Guest (pre-login) Access to JZ
- Improved Assessment Tools
- Google Translation on the Graphic Site
- Secure Password and Username Reset
- Print This Page on all modules

Guest access for casual users

Welcome Guest
[Create an account](#) [Login](#)

[Print This Page](#)

Did You Know?

From 2002 to 2012, the Capital Region is expected to add almost 47,000 jobs. The majority of these, 65 percent, will be in high wage occupational groups. Consequently, these jobs will require more skills and greater amounts of training.

Your Local One-Stop

Where is your local One-Stop? Provide your ZIP code in the "What's Your ZIP" and we'll give you all the details you'll need. Or click on the link below for the full list of offices in NY state.

Job Seeker Resources

Additional tools to aid you in your job and career exploration. Learn about apprenticeships, job search strategies, veterans' services and much more.

[more>>](#)

Upcoming Job Fairs

Upcoming job fairs. Find out where the next job fair is in your area by providing your ZIP code above. Or click on the link below for more job-fairs in different regions.

Job Search

Keyword within of ZIP

Career Exploration

Occupations - Get information on over 900 occupations available in New York. Save and review those that interest you most.

Training - Want to update your skills? From GED to advanced degrees, find the training you need here!

Colleges - Keep track and visit the web pages of the colleges you have selected to add to your portfolio.



Self Exploration



Assess Yourself - Use a simple combination of the six areas of interests to determine a list of occupations that suit you best.

Tool Box

Quick Resume - Use this form to create a basic resume. Review it online to get the content and format correct, then print it or save it to word processing document for further editing, or to a PDF.

Quick Reference List - Generate a list of references to distribute to potential employers.

Quick Cover Letter - Choose from a simple cover letter that highlights your qualifications or choose a custom cover letter to add more information.

Budget - Develop a budget and get your financial life on track.

Job Application Tool - Use this tool to create, save and print job applications.



Sign In

Username

Password

[Forgot your username?](#)
[Forgot your password?](#)

What's Your ZIP

Guest users, give us your ZIP code and we'll tell you Who's Getting Hired, Upcoming Job Fairs and where to access more services.

ZIP:

Jobs in Demand

Jobs with the most expected openings this month. Find out what's in your area by providing your ZIP code above.

Single use (quick) job seeker tools that DO NOT save to portfolio

Limited assessments for casual users



Home

Welcome Billy JobZone Adult

[Update My Account](#) (0) [Logout](#)

[Print This Page](#)

Did You Know?

Manufacturing companies are looking for skilled technical people as well as good support staff. Have you explored this option?

Your Local One-Stop

Below is the office closest to your location. Click on More>> to find additional one-stop offices around your area.

Career Central
Service Type: Full Service
Address: 175 Central Avenue
 Albany New York 12206

Email:
Phone: (518) 462-7600 X162
Fax: (518) 447-5967
Hours: M-F: 8:30 am - 5:00 pm
Parking: Street
Public Transit Bus Access:
[Click for Driving Directions](#)

[more>>](#)

Job Search

Ke [input type="text" value="0054"]

Registered user identified by name and last login.

Full assessments and regional data available

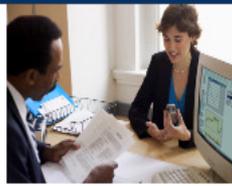
Career Exploration

Occupations - Get info and review those that interest you.

Training - Want to update your skills? Find the training you need here!

Colleges - Keep track and visit the web pages of the colleges you have selected to add to your portfolio.

Journal - Document your job search. Record your contacts, prospects, appointments, and plans.



My Account

Welcome back, **Billy**.

Your last login was **May 16, 2012**.

[Update My Account](#)

Job Seeker Resources

Additional tools to aid you in your job and career exploration. Learn about apprenticeships, job search strategies, veterans' services and much more.

[more>>](#)

Jobs in Demand

Nothing found in your region

Upcoming Job Fairs

Upcoming job fairs in Capital District

- Cavalry Staffing Job Fair**
Date: May 17, 2012
Time: 9:00AM-4:00PM
Location: Albany
Phone: 1 (718) 640-2820
[Click Here to View Brochure](#)

Recently Viewed

- ▾ Occupations
- Jobs
- Colleges
- Training Provider
- Course Offer

Self Exploration



Assess Yourself - Use a simple combination of the six areas of interests to determine a list of occupations that suit you best.

Career Interests - Need to know what career might be right for you? Enter some activities, and get suggestions of occupations to explore.

Work Values - What do you need to be happy at work? Rate the importance of various job characteristics, and we'll recommend occupations you may find rewarding.

Skills Survey - Find occupations that match the skills you already have, and learn about other skills you may need to obtain.

Report - View your combined assessment report.

Resume Preparation

Contact Info - Keep your information up-to-date for your resume and other job search



[more>>](#)

Upcoming Job Fairs

Upcoming job fairs in Capital District

- Cavalry Staffing Job Fair**
Date: May 17, 2012
Time: 9:00AM-4:00PM
Location: Albany
Phone: 1 (718) 640-2820
[Click Here to View Brochure](#)

- EOC Annual Job Fair**
Date: May 17, 2012
Time: 12:30PM-4:00PM
Location: Troy
Phone: 1 (518) 273-1099 ext. 2270
[Click Here to View Brochure](#)

[more>>](#)



Assess Yourself - Use a simple combination of the six areas of interests to determine a list of occupations that suit you best.

Career Interests - Need to know what career might be right for you? Enter some activities, and get suggestions of occupations to explore.

Work Values - What do you need to be happy at work? Rate the importance of various job characteristics, and we'll recommend occupations you may find rewarding.

Skills Survey - Find occupations that match the skills you already have, and learn about other skills you may need to obtain.

Report - View your combined assessment report.

[Course Offer](#)

Resume Preparation

Contact Info - Keep your information up-to-date for your resume and other job search documents.

Qualifications - Keep track of your jobs, the responsibilities and accomplishments you had there. This will be really handy when you create a resume.

Work Experience - Keep track of your jobs, the responsibilities and accomplishments you had there. This will be really handy when you create a resume.

Volunteer Experience - Civic-minded and responsible? You should be proud of working to make a difference. Keep track of all your good deeds and volunteer work experiences here.

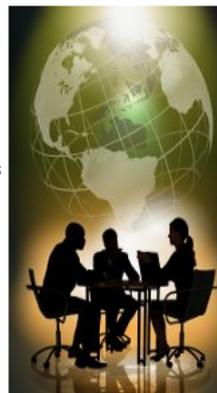
Education History - Keep a record of your educational accomplishments, past and present, then choose which ones to include on your resume.

Licenses and Certifications - Many jobs require specific licenses and certifications. List your licenses and certifications on your resume

Professional Associations - You may belong to professional organizations related to your career. Include this information, along with any positions you may hold in the organization, on your resume.

Awards - If you have been recognized for an accomplishment related to your career, include this information on your resume. Awards are given for educational activities, volunteering, work related awards, and other achievements.

Resume Builder - Bring it all together! Create a resume and land a job.



Full resume, and job seeker toolbox available to registered users.

Tool Box

Cover Letter - Choose from a simple cover letter that highlights your qualifications or choose the custom cover letter to add additional information.

Reference List - Generate a list of references to distribute to potential employers.

Budget - Budget

Job Application Tool - Get started on your job applications today!

Work Search Record - Keep track of all of your employment search activities.





Home

Messaging system envelope icon

Welcome Billy JobZone Adult

[Update My Account](#) ✉ (0) [Logout](#)

[Print This Page](#)

Did You Know?

Manufacturing companies are looking for skilled technical people as we

Your Local One-Stop

Below is the office closest to your location. Click on [More>>](#) to find additional one-stop offices around your area.

Career Central
Service Type: Full Service
Address: 175 Central Avenue
 Albany New York 12206

Email:
Phone: (518) 462-7600 X162
Fax: (518) 447-5967
Hours: M-F: 8:30 am - 5:00 pm
Parking: Street
Public Transit Bus Access:
[Click for Driving Directions](#)

[more>>](#)

Job Search

Keyword within of ZIP

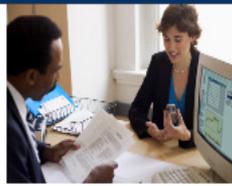
Career Exploration

Occupations - Get information on over 900 occupations available in New York. Save and review those that interest you most.

Training - Want to update your skills? From GED to advanced degrees, find the training you need here!

Colleges - Keep track and visit the web pages of the colleges you have selected to add to your portfolio.

Journal - Document your job search. Record your contacts, prospects, appointments, and plans.



Self Exploration



Assess Yourself - Use a simple combination of the six areas of interests to determine a list of occupations that suit you best.

Career Interests - Need to know what career might be right for you? Enter some activities, and get suggestions of occupations to explore.

Work Values - What do you need to be happy at work? Rate the importance of various job characteristics, and we'll recommend occupations you may find rewarding.

Skills Survey - Find occupations that match the skills you already have, and learn about other skills you may need to obtain.

Report - View your combined assessment report.

Resume Preparation

Contact Info - Keep your information up-to-date for your resume and other job search



My Account

Welcome back, **Billy**.

Your last login was **May 16, 2012**.

Jobs in Demand

Nothing found in your region

Recently Viewed

- ▾ Occupations
 - Jobs
 - Colleges
 - Training Provider
 - Course Offer

Job Seeker Resources

Additional tools to aid you in your job and career exploration. Learn about apprenticeships, job search strategies, veterans' services and much more.

[more>>](#)

Upcoming Job Fairs

Upcoming job fairs in Capital District

- **Cavalry Staffing Job Fair**
Date: May 17, 2012
Time: 9:00AM-4:00PM
Location: Albany
Phone: 1 (718) 640-2820
[Click Here to View Brochure](#)

- **EOC Annual Job Fair**
Date: May 17, 2012
Time: 12:30PM-4:00PM
Location: Troy



Messaging system uses simple e-mail interface

Welcome Billy JobZone Adult

[Update My Account](#) ✉ (0) [Logout](#)

[Print This Page](#)

Messages

Create a new message by selecting the button below, or review an existing message by clicking on the Subject. To delete multiple messages, select them by highlighting while holding down the Ctrl key, then click Delete Selected Messages.

[Check Messages](#) Folder: [Inbox](#) [dropdown]

Date	From	Subject	Delete
05/11/2012	what is a tester,tester	This is a test	Delete
05/11/2012	what is a tester,tester	Take the AP	Delete
05/09/2012	what is a tester,tester	Is this where I send a message?	Delete

[Back to Portfolio](#) [Delete Selected Messages](#) [Create New Message](#)

The New York State Department of Labor is an Equal Opportunity Employer/Program.
Auxiliary aids and services available upon request to individuals with disabilities.

[What's New?](#) | [Find a Trainer](#) | [Help](#) | [Site Map](#) | [About Us](#) | [Contact Us](#) | [Privacy Policy](#)



For students engaged in the exploration of future careers



Home

Messaging system uses simple e-mail interface

Welcome Billy JobZone Adult

[Update My Account](#) ✉ (0) [Logout](#)

[Print This Page](#)

Messages

Select the To, Cc: or Bcc: button below to choose your addressees. Messages may be sent to anyone who is either your manager or is managed by you. Enter a subject and message details, then select Send

Fields marked with a ● are required.

- To:
- Cc:
- Bcc:
- Subject

RE: This is a test

B *I* U abc x, x' T- rT- H- T-

From: what is a tester,tester
 Sent: 05/11/2012
 To:
 Cc:
 Subject: This is a test

Message - hoping for a reply

Cancel, Do not Send Ok, Send

The New York State Department of Labor is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.



New York State Department of Labor



JobZone

[Help](#) [Contact](#) [About](#)

- [Unemployment Benefits](#)
- [Career Services](#)
- [Business Services](#)
- [Workforce NY Partners](#)
- [Labor Statistics](#)
- [Worker Protection](#)
- [Forms and Publications](#)
- [FAQs](#)

First, select a Username and a Password

Username:

Password:

Verify Password:

Password Reminder:

*For example, if your password is "Pizza", your reminder might be "What is my favorite food?"

Minimal required fields are not enough for an OSOS Registration.

Next, fill in some Personal Information

First Name:

Last Name:

State: Zip:

Email Address:

Links:

[Create Account](#)

Create an Account

Account Info | Contact | Misc | Job Preferences | Personal

Fields marked with a ● are required.

First, fill in account information.

● Username:

● Password: ⓘ

● Retype Password:

● First Challenge Question: ▼

● Your Answer:

● Second Challenge Question: ▼

● Your Answer:

● Third Challenge Question: ▼

● Your Answer:

Same Required Fields as OSOS Registration

Enhanced Password and Username Reset System

The New York State Department of Labor is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.



Required Customer Data for SS/IO Status

- Username
- Password
- Three Challenge Questions
- First Name
- Last Name
- Address 1
- City
- State
- ZIP
- Country
- Education level
- Employment status
- Veteran status
- Migrant/Seasonal Farm Worker Status
- Salary and Location
- Contact Method
- Resume Confidentiality



Welcome back chris, [click here to logoff](#)

Registered Nurses

Sections

- [Job Description](#)
- [Interests](#)
- [Tasks](#)
- [Skills](#)
- [Knowledge](#)
- [Education/Training](#)
- [School Programs](#)
- [Wages](#)
- [Outlook](#)
- [Additional Resources](#)
- [Similar Jobs](#)
- [Job Openings in NY](#)
- [Save to Portfolio](#)
- [Printer Friendly Format](#)
- [View Video](#)
- [Back To List](#)

Job Description

Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled patients. May advise patients on health maintenance and disease prevention or provide case management. Licensing or registration required. Includes advance practice nurses such as: nurse practitioners, clinical nurse specialists, certified nurse midwives, and certified registered nurse anesthetists. Advanced practice nursing is practiced by RNs who have specialized formal, post-basic education and who function in highly autonomous and specialized roles.

[back to top ^](#)

Interests

- **Social** - Social occupations frequently involve working with, communicating with, and teaching people. These occupations often involve helping or providing service to others.

[back to top ^](#)

Tasks

- Monitor, record and report symptoms and changes in patients' conditions.
- Maintain accurate, detailed reports and records.
- Record patients' medical information and vital signs.
- Order, interpret, and evaluate diagnostic tests to identify and assess patient's condition.
- Modify patient treatment plans as indicated by patients' responses and conditions.
- Direct and supervise less skilled nursing or health care personnel or supervise a particular unit.
- Consult and coordinate with health care team members to assess, plan, implement and evaluate patient care plans.
- Monitor all aspects of patient care, including diet and physical activity.
- Instruct individuals, families and other groups on topics such as health education, disease prevention and childbirth, and develop health improvement programs.
- Prepare patients for, and assist with, examinations and treatments.
- Assess the needs of individuals, families or communities, including assessment of individuals' home or work environments to identify potential health or safety problems.

Defaults to a fully expanded view. Most sections require horizontal scroll to view.

Occupational Profile for Registered Nurses

Would you like to learn more about this occupation? Explore below by scrolling down to view all of the details, or select a menu option on the left.



An occupation in [Health Science](#)

 **Bright Outlook**
Rapid Growth, Numerous Job Openings

[Show More](#) | [Show Less](#)

Section Menu

- [Occupation Description](#)
- [Interests](#)
- [Work Values](#)
- [Tasks](#)
- [Duties](#)
- [Tools & Technology](#)
- [Skills](#)
- [Knowledge](#)
- [Work Context](#)
- [Work Styles](#)
- [Education / Training](#)
- [School Programs](#)
- [Wages](#)
- [Job Outlook](#)
- [State License / Certification Requirements](#)
- [Additional Resources](#)
- [Similar Jobs](#)
- [Job Openings in NY](#)

Actions

-  [Add to Favorite](#)
-  [Print](#)
-  [Create a Budget](#)
-  [Email this page to a friend](#)

Occupation Description

Assess patient health problems and needs, develop and implement nursing care plans, and maintain ... [read more](#)

Interests

Work Values

Tasks

Duties

Tools and Technology

Skills

Knowledge

Work Context

Work Style

Education / Training

School Programs

Wages

In NY the average wage for this occupation was:
\$52770 for the entry level workers, and **\$83770** for experienced workers.

Job Outlook

[Back to Top](#)

[Back to Top](#)

See only what you want to see!
Expand and collapse any or
All of the Profile fields

[Work Styles](#)

[Education / Training](#)

[School Programs](#)

[Wages](#)

[Job Outlook](#)

[State License / Certification](#)

[Requirements](#)

[Additional Resources](#)

[Similar Jobs](#)

[Job Openings in NY](#)

Actions

 [Add to Favorite](#)

 [Print](#)

 [Create a Budget](#)

 [Email this page to a friend](#)

 [View Career Video](#)

[Back](#)

Tools and Technology

Skills

The list below includes the skills required by workers in this occupation; skills are what allow you to learn more quickly and improve your performance.

* Skill importance is measured on a five point scale, where one means "slightly important for this occupation" and five means "extremely important for this occupation."

* Skill level is measured on a seven point scale, where one means "some competence required for this occupation" and seven means "a high level of expertise required for this occupation."

Skill Name	Description	Importance	Level
Social Perceptiveness	Being aware of others' reactions and understanding why they react as they do.	4.25	4.38
Active Listening	Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.	4	4
Coordination	Adjusting actions in relation to others' actions.	3.88	4.12

[View Skills Gap Analysis for Registered Nurses](#)

Occupation descriptors sortable by Importance and Level

[Back to Top](#)

Knowledge

The list below includes knowledge items, the pr

* Knowledge importance is measured on a five point scale, where one means "slightly important for this occupation" and five means "extremely important for this occupation."

* Knowledge level is measured on a seven point scale, where one means "some competence required for this occupation" and seven means "a high level of expertise required for this occupation."

Knowledge Name	Description	Importance	Level
Medicine and Dentistry	Knowledge of the information and techniques needed to diagnose and treat human injuries, diseases, and deformities. This includes symptoms, treatment alternatives, drug properties and interactions, and preventive health-care measures.	4.62	4.52
Customer and Personal Service	Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.	4.3	5.58
Psychology	Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders.	4.19	5.75
English Language	Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.	4	3.98



Welcome back chris, [click here to logoff](#)

Search: for

Work Values

Arrange these work statements to fit your needs, with the most important one at the top through the least important at the bottom. Click a statement to select it, then use the arrow buttons to move it up or down until it is in the correct position. When you are satisfied with the order of the statements, use the next page button to continue.

Page 1 of 21

1. My pay would compare well with that of other workers
2. The job would provide an opportunity for advancement
3. I could try out my own ideas
4. I could do things for other people
5. I could be busy all the time

[Next Page](#)

[Back to Menu](#)



**Highlight
Work Need Statements and
use arrows to prioritize each**

Work Importance Profiler

- Introduction
- Values
- Profiler
- Scores
- Occupations

Find careers that match your work values.

Read each card as it comes up and decide how important each work place value is to you. Then, drag and drop each card into an empty square ranging from 'Most Important' to 'Least Important'. You can also start over by selecting the Reset button.

On my ideal job it is important that...

Most Important	Column 5	Column 4	Column 3	Column 2	Least Important
	...I make use of my abilities A	4	3	2	...I could give directions and instructions to others B
	5	...the job would provide an opportunity for advancement E	3	...the work could give me a feeling of accomplishment F	...I would be treated fairly by the company D
	5	4	...I could be busy all the time C	...my pay would compare well with that of other workers G	1
	5	4	3	2	1

Drag and Drop the Work Values Cards to Show how Important Each is to You

Reset

New York State Department of Labor



- Help
- Contact
- About
- My Account

JobZone

Welcome back chris, [click here to logoff](#)

Search: Occupations for

Career Interests

= LIKE = UNSURE = DISLIKE

Page 1 of 16

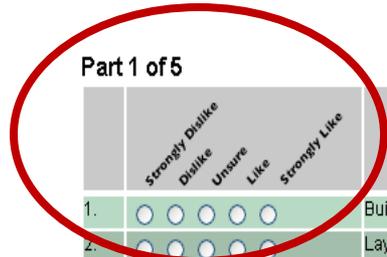
- 1. Build kitchen cabinets
- 2. Guard money in an armored car
- 3. Study space travel
- 4. Make a map of the bottom of an ocean
- 5. Conduct a symphony orchestra
- 6. Write stories or articles for magazines
- 7. Teach an individual an exercise routine
- 8. Perform nursing duties in a hospital
- 9. Buy and sell stocks and bonds
- 10. Manage a retail store
- 11. Develop a spreadsheet using computer software
- 12. Proofread records or forms



Interest Profiler

Introduction Assessment **Score** Match Results

Part 1 Part 2 Part 3 Part 4 Part 5



Part 1 of 5

	Strongly Dislike	Dislike	Unsure	Like	Strongly Like	
1.	<input type="radio"/>	Build kitchen cabinets				
2.	<input type="radio"/>	Lay brick or tile				
3.	<input type="radio"/>	Develop a new medicine				
4.	<input type="radio"/>	Study ways to reduce water pollution				
5.	<input type="radio"/>	Write books or plays				
6.	<input type="radio"/>	Play a musical instrument				
7.	<input type="radio"/>	Teach an individual an exercise routine				
8.	<input type="radio"/>	Help people with personal or emotional problems				
9.	<input type="radio"/>	Buy and sell stocks and bonds				
10.	<input type="radio"/>	Manage a retail store				
11.	<input type="radio"/>	Develop a spreadsheet using computer software				
12.	<input type="radio"/>	Proofread records or forms				

**Interest Profiler Shorter
but More Detailed Response
Options**

1/3 the items and screens!

**Same Format as Found on
USDOL My Next Move site**

[Back To Portfolio](#) [Next +](#)

Interest Profiler

Introduction	Assessment	Score	Match Results
------------------------------	----------------------------	-----------------------	-------------------------------

Your interests returned the following occupations. Three stars  represent the strongest matches. Two stars  represent strong matches, and one star  represents a weak match.

Job Zone 1

Little or no previous work-related skill, knowledge, or experience is needed for these occupations. For example, a person can become a waiter or waitress even if he/she has never worked before.

-  [Counter and Rental Clerks](#)
-  [Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop](#)
-  [Locker Room, Coatroom, and Dressing Room Attendants](#)
-  [Waiters and Waitresses](#)
-  [Cashiers](#)
-  [Amusement and Recreation Attendants](#)
-  [Ushers, Lobby Attendants, and Ticket Takers](#)
-  [Crossing Guards](#)
-  [Food Servers, Nonrestaurant](#)
-  [Stock Clerks, Sales Floor](#)
-  [Combined Food Preparation and Serving Workers, Including Fast Food](#)
-  [Models](#)
-  [Driver/Sales Workers](#)

[See only your top matches in this zone](#)

Job Zone 2

Some previous work-related skill, knowledge, or experience is usually needed. For example, a teller would benefit from experience working directly with the public.

-  [Customer Service Representatives](#)
-  [Interviewers, Except Eligibility and Loan](#)
-  [Reservation and Transportation Ticket Agents and Travel Clerks](#)
-  [First-Line Supervisors/Managers of Retail Sales Workers](#)
-  [Flight Attendants](#)

[See all 68 matching occupations in this zone](#)

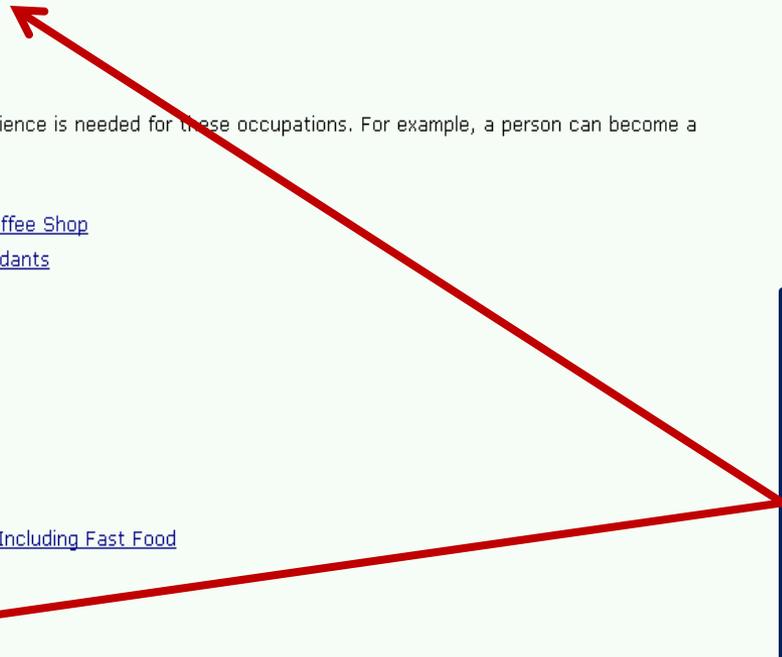
Job Zone 3

Previous work-related skill, knowledge, or experience is required for these occupations. For example, an electrician must have completed three or four years of apprenticeship or several years of vocational training, and often must have passed a licensing exam, in order to perform the job.

-  [First-Line Supervisors/Managers of Office and Administrative Support Workers](#)

Simplified Star rating Results!

Expand and collapse by Education and Training Required!



Combined Assessment Report

KEY	Interest Profiler	Work Importance	Ability Profiler	Assess Yourself	Skill Survey
<p>★★★★ Very strong match</p> <p>★★★ Strong match</p> <p>★ Weak match</p>	<p>Realistic - 18</p> <p>Investigative - 23</p> <p>Artistic - 22</p> <p>Social - 30</p> <p>Enterprising - 25</p> <p>Conventional - 31</p>	<p>Work Cond - 15</p> <p>Recognition - 18</p> <p>Independence - 12</p> <p>Support - 26</p> <p>Relationships - 18</p> <p>Achievement - 24</p>	<p>none available</p>	<p>Enterprising</p> <p>Conventional</p> <p>Realistic</p>	<p>48 DWAs</p>

Job Zone 1 - Little or no previous work-related skill, knowledge, or experience is needed for these occupations.

Cashiers	★★	★		★★★★	
Counter and Rental Clerks	★	★		★★★	
Ushers, Lobby Attendants, and Ticket Takers	★	★		★★	
Waiters and Waitresses	★	★		★	
Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop	★	★		★	

[See all 47 occupations in this zone](#)

Job Zone 2 - Some previous work-related skill, knowledge, or experience is usually needed.

Statement Clerks	★★★★	★		★★★★	
Payroll and Timekeeping Clerks	★★	★		★★★★	★
License Clerks	★★★★			★★★★	★
Hotel, Motel, and Resort Desk Clerks	★★	★		★★★★	★
Interviewers, Except Eligibility and Loan	★★★★	★		★★★★	

[See all 231 occupations in this zone](#)

Job Zone 3 - Previous work-related skill, knowledge, or experience is required for these occupations.

Tax Examiners, Collectors, and Revenue Agents	★★	★★★★		★★★★	
Loan Interviewers and Clerks	★★★★	★		★★★★	★
Social and Human Service Assistants	★★★★	★		★★★★	

Combine the results of all assessments on one screen



Print

Total: 2 sheets of paper

Destination: Lexmark T642 B/W Pu

Pages: All e.g. 1-5, 8, 11-13

Copies: 1 Two-sided

Layout: Portrait Landscape

Options: Headers and footers

[Print using system dialog... \(Ctrl+Shift+P\)](#)

Print only the pages you need

Web graphics removed and print formatting options provided

KEY	Interest Profiler	Work Importance	Ability Profiler	Assess Yourself	Skill Survey
★★★★★ Very strong match ★★★ Strong match ★ Weak match	<u>Realistic</u> - 18 <u>Investigative</u> - 23 <u>Artistic</u> - 22 <u>Social</u> - 30 <u>Enterprising</u> - 25 <u>Conventional</u> - 31	<u>Work Cond</u> - 15 <u>Recognition</u> - 18 <u>Independence</u> <u>Support</u> - 26- 12 <u>Relationships</u> <u>Achievement</u> - 18 - 24	<i>none available</i>	Enterprising Conventional Realistic	48 DWAs

Job Zone 1 - Little or no previous work-related skill, knowledge, or experience is needed for these occupations.

<u>Cashiers</u>	★★	★		★★★★	
<u>Counter and Rental Clerks</u>	★	★		★★★★	
<u>Ushers, Lobby Attendants, and Ticket Takers</u>	★	★		★★	
<u>Waiters and Waitresses</u>	★	★		★	
<u>Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop</u>	★	★		★	

[See all 47 occupations in this zone](#)

Job Zone 2 - Some previous work-related skill, knowledge, or experience is usually needed.

<u>Statement Clerks</u>	★★★★	★		★★★★	
<u>Payroll and Timekeeping Clerks</u>	★★	★		★★★★	★
<u>License Clerks</u>	★★★★			★★★★	★
<u>Hotel, Motel, and Resort Desk Clerks</u>	★★	★		★★★★	★
<u>Interviewers, Except Eligibility and Loan</u>	★★★★	★		★★★★	

[See all 231 occupations in this zone](#)

Welcome Billy

JobZone Adult

[Update My Account](#)

📧 (0)

[Logout](#)

[Print This Page](#)

My Reference List

Contact Info

References

Fields marked with a ● are required.

Select the references you want to include on this reference list or create a new one by clicking Add New Reference.

Here is a list of your personal and professional references. Pick 3 or 4 that would recommend you for the job.

- [George Lichtford](#)
- [P&T Overlords](#)

Click 'Add new Reference' to create additional references.

[Add New Reference](#)

Please enter reference information as you would like it to appear on your reference list. You must enter at least one method of contact (Address or Phone or Email) before you save your reference list.

- Reference Display Name:
- Relationship/Title:
- Address 1:
- Address 2:
- City:
- State:
- ZIP Code:
- Country:
- Phone: Extension:
- Alternate Phone: Extension:
- Email:

[Previous](#) [Back To List](#) [Back To Portfolio](#) [Save](#) [Print Preview](#)

Reference List is a master contact list that can also be used for resumes, cover letters, and work search records

Work Search Records

Introduction

Work Search Activities

Work Search Record

Contacts

A Work Search Record allows you to track your activities while seeking employment. This section will guide you through entering the required information, and provide a completed Work Search Record for printing and submittal to a requesting agency.

Work Search Activities - Keep track of your activities

Work Search Record - Keep track of your work search records

Work Search Contact List - Maintain the contacts you create as part of your Work Search Records (Optional)

[Back To Portfolio](#)

[Next](#) 

Work Search Records

[Introduction](#)[Work Search Activities](#)[Work Search Record](#)[Contacts](#)[Saved Activities](#)[Add/Edit Activities](#)

Fields marked with a  are required.

Add a new Work Search Activity by clicking Add New Activity, or edit an existing one by clicking the associated Edit link.

18 Results Found					
◀ ◀ 1 2 ▶ ▶ 10					
Items per Page 10					
Items per Page (1 of 2)					
	Date	Activity Type	Contact Name/Title	Organization	Action
Edit	01/26/2012	One-Stop center job search assistance	n/a		Duplicate Delete
Edit	02/01/2012	Contacted employer	unknown/hiring manager	Dagma	Duplicate Delete
Edit	01/16/2012	Researched trade publication(s)	n/a		Duplicate Delete
Edit	01/03/2012	Researched trade publication(s)	n/a		Duplicate Delete
Edit	01/08/2012	Sent resume	Jack Smith/Manager	Burger King	Duplicate Delete
Edit	01/01/2012	Sent resume	unknown/hiring manager	Dagma	Duplicate Delete
Edit	01/03/2012	Researched employers (phone book/internet)	n/a		Duplicate Delete
Edit	01/04/2012	Researched employers (phone book/internet)	n/a		Duplicate Delete
Edit	01/05/2012	Researched employers (phone book/internet)	n/a		Duplicate Delete
Edit	01/10/2012	Researched employers (phone book/internet)	n/a		Duplicate Delete

18 Results Found

◀ ◀ 1 2 ▶ ▶ 10

Items per Page 10

Items per Page (1 of 2)

[◀ Previous](#)[Back To Portfolio](#)[Add New Activity](#)

Below is your completed work search record. If the information below is correct, print or save a copy to provide to your local unemployment office. If not, return to the previous tabs to update your information.

Work Search Record

Name: Allie Brooks

List all of the employers and labor unions contacted each week while claiming unemployment benefits. Present this list when we request it.

Date of contact	Employer's name, address, and phone number	Method of contact	Name of person contacted	Position applied for	Result of contact
2012-02-22	ABC Monitoring, 111 Fifth St, Schenectady NY, 12345, (518) 456-7878	Mail	Bob Smith	Customer Service	Resume sent via USPS
2012-02-22	UAW, 795 Main St., Schenectady NY, 12345, (518) 234-2323	In Person	Damien Schmidts	Assembly line worker	Registered and on list to receive training
2012-02-22	ABC Monitoring, 111 Fifth St, Schenectady NY, 12345, (518) 456-7878	In Person	Bob Smith	QA Manager	Resume received
2012-03-05	Manpower, 34 Rt. 75, Schenectady NY, 12345, (518) 488-7458	In Person	Tuvia Harold	Customer Service	Resume on file

List your other work search activities. Examples are: updating resume, attending workshops, etc.

Date of activity	Activity performed
02/20/2012	Researched trade publication(s)
02/21/2012	One-Stop center job search assistance

Output Options

Select a file type to save a copy to your local computer. Use the PDF or HTML type to save the format as shown. Use RTF to save as a Microsoft Word document.

File Type: [Save Local Copy](#)

User determines date range then Work Search Record prints in same format (contact and non-contact activities) as current UI Paper document

PDF, RTF, and HTML output available

[Previous](#) [Back To Portfolio](#) [Print Work Search Record](#)

The New York State Department of Labor is an Equal Opportunity Employer/Program. Auxiliary aids and services available upon request to individuals with disabilities.

Soft Launch of JZ/CZ to OSOS Build

- At this time – local office decides how to implement JZ/CZ into work flow
- Possible work flow changes
 - New customers create account in JZ/CZ
 - Ways to integrate JZ/CZ into office procedures
 - Online communication between staff and customer
 - Others???

Soft Launch of JZ/CZ to OSOS Build

- Questions to be asked as we move forward
 - How can JZ/CZ be leveraged to assist customers?
 - What are benefits to customers?
 - What are benefits to office staff?
 - Are there other activities that staff now can perform do to efficiencies?
 - Other???

Soft Launch of JZ/CZ to OSOS Build

- Questions to be asked as we move forward
 - How can JZ/CZ be leveraged to assist customers?
 - What are benefits to customers?
 - What are benefits to office staff?
 - Are there other activities that staff now can perform do to efficiencies?
 - Other???

Summary

- Adding JobZone/CareerZone as Self-Service front-end to OSOS
 - More than 130 million existing JZ/CZ accounts to convert into OSOS
 - Unmatched JZ/CZ records – creates multiple record for customer
 - Unmatched JZ/CZ records – Pending status (lack data)
 - New JZ/CZ accounts – SS/IO status
 - From OSOS, staff can manage customer's JZ/CZ account
 - Staff must manually change status to Active to:
 - Add in services, etc.
 - Each time a customer logs into JZ/CZ a Self-Service (OSOS) activity is recorded
 - Creates or Extends enrollments for DOL reporting to USDOL ETA



Did We Miss Anything? Send Us Recommendations for Phase 2 and Best Practices!
